



How to Guide

Pre-login

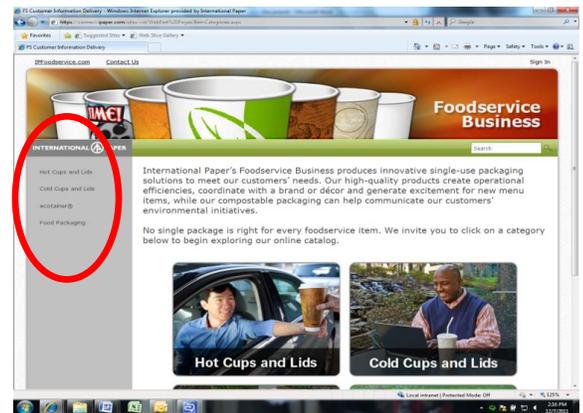
The user can do the following before logging in to the ACES site:

- Search by product line
- See product information and related items
- Print a spec sheet or see the related product brochure

Search

Users can search products in ACES one of three ways:

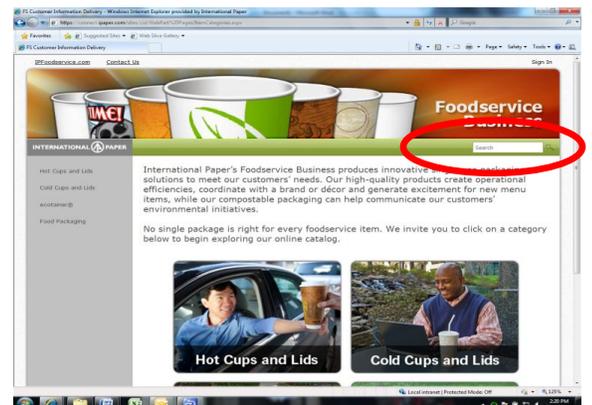
1. Using the left navigation bar, click on the product line you want to view



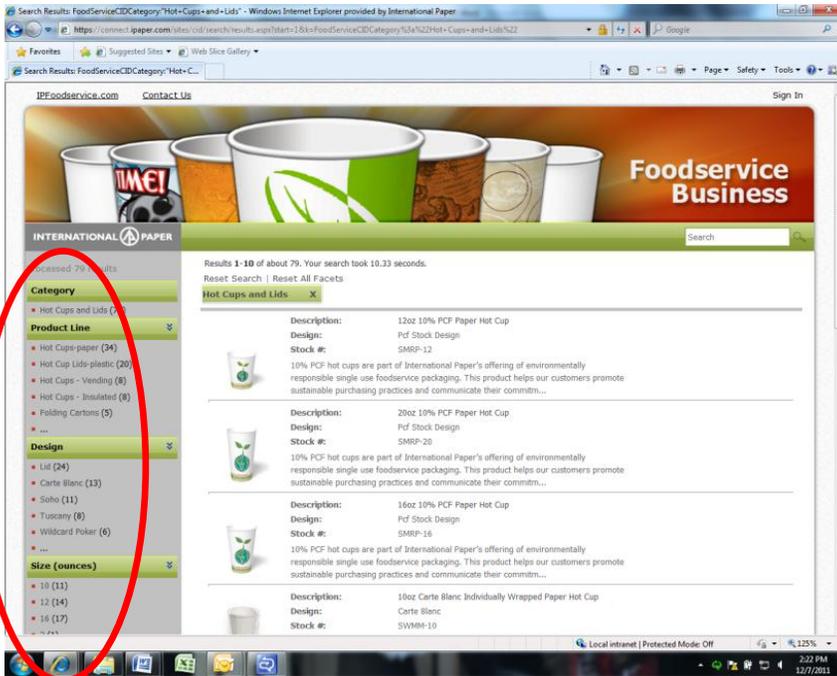
2. Using the 4 product images, click on the product line you want to view



3. Type in the item you are looking for in the search box

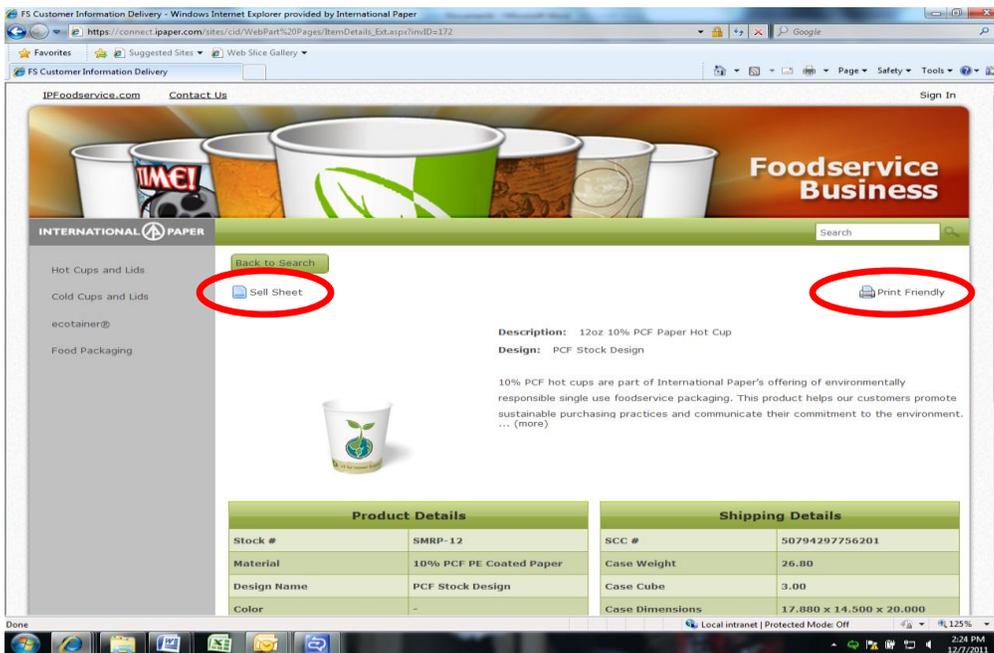


Once the user has brought up the page for the product line, the entire line can be viewed or the search can be filtered using the left navigation



Print

While in the product detail page, the user can bring up a sell sheet by clicking the link in the top left or view a printable spec sheet by using the link in the top right



Log-In Access

For the following capabilities, the user will need a sign on. Please contact your IP sales representative to gain access.

- Download product images
- Download logos
- Export product specs to excel
- Link back to the e-tools system for Graphics Support, Order Status and Sample Requests

To log into the system, click on the “sign in” button on the top right of the screen



Downloads

Images:

To download product images, click “Add to Card” from each product detail page

